

# APPLICATION FOR A TRADE STAND

## VALE OF GLAMORGAN AGRICULTURAL SHOW

### FONMON CASTLE GROUNDS - Wednesday 8th August 2018

Please return to General Secretary:

Mrs. Sarah Fenner  
Llys Ffynnon, Penllyn, Vale of Glamorgan CF71 7RQ  
Mobile: 07513 141698  
Email: vale.show@outlook.com

Date:

I have read the under mentioned conditions relating to this application and herewith apply for:

metre frontage and

metre depth and enclose herewith remittance for £

Cheques to be made payable to the Vale of Glamorgan Agricultural Society.

BACS - Please pay to HSBC, Cowbridge (Sort Code 40:18:18) **Account No. 71734547**. Please use a transaction prefix of 'TS'.

I agree to abide by all the rules of the Society and all the conditions laid down on the attached sheet:

Signature

Name

Trading Name

State type of goods sold/manufactured

Competitions run etc.

Full address:

Postcode:

Telephone:

Mobile:

Email Address

**All applications on a first come first served basis – 10% surcharge applied to applications after 31st May 2018**  
**Applications will be deemed to be accepted upon clearance of your cheque. Passes dispatched in July.**  
**On no account will traders be allowed on their pitch without cleared payment or cash - no cheques will be accepted after 31st May 2018. N.B. Food Court – separate application form.**

**Late applications are to be made directly to the secretary. Payment without confirmation of available space will not secure a plot.**

#### **NB CATEGORY A – C and E ARE OUTDOOR GRASS FIELD SITES – PRICE INCLUDES GRASS CUTTING ON ALL PLOTS**

- Category A** Agricultural Vehicle (Machinery) Companies (ONLY) – Fee: **£10 per metre** frontage to a maximum 12 metre depth
- Category B** Vehicle Sales Companies/Oil (or Agents for) companies – **Fee: £25 per metre** frontage to a maximum 12 m depth
- Category C** Commercial Companies, Enterprises, Charities & Political Parties –  
Fee: 1. **Minimum £110 for 4 metre frontage 4 metre depth** 2. **£15 for each additional metre frontage**
- Category D** **Shopping Mall** – N.B. Covered marquee space **on grass** for small traders only.  
Fee: 2.5m x 2.5m (frontage) (one table width) **£110** – hire of table included.
- Category E** Vintage Vehicles (ONLY) – Fee: **£5 per metre frontage to a max 12m depth.**

# TRADE STAND FORM - RISK ASSESSMENT

## VALE OF GLAMORGAN SHOW

**Name of Organisation:**

Please answer the questions below by placing a circle around your response. This form has to be completed by all exhibitors and returned with your trade stand application.

Also note that some questions ask you to provide evidence of your answers. This does not have to be sent with your risk assessment, but must be available on your trade stand for inspection throughout your attendance at the Show.

<p><b>A. Insurance</b></p> <p>Do you hold Public Liability Insurance to cover your attendance at the Show? <i>(Copies must be available for inspection during the Show)</i></p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p>Will the LPG cylinders be located away from entrances, emergency exits and circulation areas?</p> <p style="text-align: center;">Yes                      No                      N/A</p>
<p><b>B. Reducing the risk of fire</b></p> <p>Has any portable electrical equipment been portable appliance (PAT) tested by a competent person in the last year? <i>(Evidence may be requested).</i></p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p>Will the LPG cylinders be easily accessible for isolation in case of an emergency?</p> <p style="text-align: center;">Yes                      No                      N/A</p>
<p>Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials and liquids?</p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p>Do you ensure that gas supplies are isolated at the cylinder, as well as the appliance, when the apparatus is not in use?</p> <p style="text-align: center;">Yes                      No                      N/A</p>
<p><b>C. Gas and gas appliances</b></p> <p><i>(including your caravan if located on the Showground)</i></p> <p>Do you have an inspection / gas safety certificate, from someone who is 'Gas Safe Registered', for the appliances and pipework and are all hose connections made with "crimped" fastenings rather than jubilee clips? <i>(Evidence may be requested).</i></p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p>Will you ensure that only those cylinders in use / likely to be used are kept at your stand / unit?</p> <p style="text-align: center;">Yes                      No                      N/A</p>
<p>Will the LPG cylinders be kept outdoors, secured in the upright position and out of the reach of the general public?</p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p>Are staff appropriately trained in the safe use of LPG?</p> <p style="text-align: center;">Yes                      No                      N/A</p>
<p>Will appliances be fixed securely on a firm, non-combustible heat-insulating base and surrounded by shields of similar material on three sides?</p> <p style="text-align: center;">Yes                      No                      N/A</p>	<p><b>D. Fire detection, preventing fire spread and fire fighting</b> <i>(including your caravan if located on the Showground)</i></p> <p>If staff sleep in / near the stand / unit, is there a working smoke detector and a clear exit route maintained?</p> <p style="text-align: center;">Yes                      No                      N/A</p> <p><i>If you are bringing a caravan to an event, please be mindful of the fire risk associated with caravans and be responsible, e.g. when cooking, don't leave pans unattended, have a working smoke detector and dry powder fire extinguisher close at hand.</i></p>
<p></p>	<p><b>E. Lifting operations and lifting equipment</b></p> <p>Has all lifting equipment, including chains and strops, been checked by a competent person to ensure it is in good working order before being used on the Showground?</p> <p style="text-align: center;">Yes                      No                      N/A</p>

**COMPANY**

Please print the name of the person responsible for this stand:  
*I have read and understood the conditions above.*

Signature of the responsible person:

ADDRESS:	POSTCODE:
Tel:	E mail: